
	<p style="text-align: center;">SOUTH HANTS VOLLEYBALL CLUB CONSTITUTION</p>	
---	--	--

1 Name

The club will be called **South Hants Volleyball Club**, is a non-profit organisation, and will be affiliated to **Volleyball England**.

2 Aims and objectives

The aims and objectives of the club will be:

- to offer coaching and opportunities in Volleyball
- to promote Volleyball within the local community
- to manage the venue during club training sessions and matches
- to ensure a duty of care to all members of the club
- to provide all its services in a way that is fair to everyone
- to ensure that all present and future members receive fair and equal treatment

3 Membership

Membership should consist of officers and members of the club. All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of conduct that the club has adopted.


As per the equality statement in the Club Handbook, membership is fully accessible and fully inclusive, irrelevant of an individual's age, ability, gender, race, ethnicity, religious beliefs, sexuality or social/economic status. All members are to be treated equally with dignity and respect.

Members will be enrolled in one of the following categories:

- Full member
- Associate member
- Junior member

4 Membership fees

Membership fees will be set annually and agreed by the Executive Management Committee or determined at the Annual General Meeting. Fees will be paid in advance, through time-based subscription (but not weekly).

	<p style="text-align: center;">SOUTH HANTS VOLLEYBALL CLUB CONSTITUTION</p>	
---	--	--

5 Officers of the club

The officers of the club will be:

- Chairman
- Club Secretary
- Club Development Officer
- Club Technical Director
- Club Treasurer
- Club Social / Media / Comms Officer
- Club Welfare Officer
- Club Affiliated Rep - Falcons
- Club Affiliated Rep - Sitting
- Team Representative (as applicable)
- Team / Section Treasurers (as applicable)
- Coaches (as applicable)

Officers will be elected annually at the Annual General Meeting.

All officers will retire each year but will be eligible for re-appointment.

6 Management Committee

The club will be managed through the Executive Management Committee consisting of:

- ❖ Chairman
- ❖ Club Secretary
- ❖ Club Development Officer
- ❖ Club Technical Director
- ❖ Club Treasurer
- ❖ Club Welfare Officer
- ❖ Club Affiliated Representatives (Falcons and Sitting)
- ❖ Team Representatives

Only these posts will have the right to vote at meetings of the Executive Management Committee.



The Executive Management Committee will be convened by the Club Secretary and held at least twice per indoor season.

The quorum required for business to be agreed at Executive Management Committee meetings will be: Four. In the event of a tied vote the Chairman will make the final decision.

The Executive Management Committee will be responsible for adopting new policy, codes of conduct and rules that affect the organisation of the club.

The Executive Management Committee will have powers to appoint sub-committees as necessary and appoint advisers to the Executive Management Committee as necessary to fulfil its business.

The Executive Management Committee will be responsible for disciplinary hearings of members who infringe the club rules/regulations/constitution. The Management Committee will be responsible for taking any action of suspension or discipline following such hearings.

	<p style="text-align: center;">SOUTH HANTS VOLLEYBALL CLUB CONSTITUTION</p>	
---	--	--

Sub-Committees:

Depending of the club size and number of members / teams, the following sub-committees will be convened, with the sub-committee leads reporting into the executive management committee:

- Finance sub-committee, under the lead of the Club Treasurer.
- Technical sub-committee, under the lead of the Club Technical Director.

7 Finance

All club monies will be banked in an account held in the name of the club.

The National and Local League Treasurers will be responsible for the finances of the club. The financial year of the club will end on 30 April.

An **audited** statement of annual accounts will be presented by the Treasurer at the Annual General Meeting.

Any cheques drawn against club funds should hold the signature of the Treasurer OR one of the nominated signatories (no more than 3 per account).

7.1 Coach Expenditure for Away travel

Compensation for coaches travelling to away games with South Hants teams

- Formally designated coach(es) accompanying South Hants teams shall be entitled to be reimbursed the corresponding mileage to a value of £0.25 per mile
- The coach(es) shall ensure that transportation is shared with other coaches and/or players, to minimise the club expenditure
- Requests shall be made within one (1) calendar month of the event
- This shall be administered by the corresponding treasurer, at their discretion. Any dispute shall be referred to the club management committee

7.2 Special Dispensation for Coaches and Club Committee Members



- The first child of a regular club coach / club committee member shall not be charged monthly fees.
- This shall be administered by the corresponding treasurer. Any dispute shall be referred to the club management committee

8 Annual General Meetings

Notice of the Annual General Meeting (AGM) will be given by the Club Secretary. Not less than 21 calendar days' notice to be given to all members.

The AGM will receive a report from officers of the Management Committee and a statement of the audited accounts.

Nominations for officers of the Management Committee will be sent to the Club Secretary prior to the AGM.

	<p style="text-align: center;">SOUTH HANTS VOLLEYBALL CLUB CONSTITUTION</p>	
---	--	--

Election of officers is to take place at the AGM.

All members have the right to vote at the AGM.

The quorum for AGMs will be 15.

The Executive Management has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Procedures for EGMs will be the same as for the AGM.

Applicants wishing to apply for a position as a club officer or a committee member, will be equally considered, as part of our stance on equality and diversity. Any paying member can nominate themselves for a position. Nominees can state their appropriate skills and ability to take on the role successfully. A vote at the AGM by all present paying members, or at an EGM with the required quorum of committee members, will decide if the applicant is successful.

9 Discipline and Appeals

All complaints regarding the behaviour of members should be submitted in writing to the Secretary.

The Management Committee will meet to hear complaints within 14 days of a complaint being lodged. The committee has the power to take appropriate disciplinary action including the termination of membership.

The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 5 days of the hearing.

There will be the right of appeal to the Management Committee following disciplinary action being announced. The committee should consider the appeal within 14 days of the Secretary receiving the appeal.

All trustees, coaching staff, and club members will strive to avoid any conflict of interest between the interests of South Hants Volleyball Club on the one hand, and personal, professional, and business interests on the other. This includes avoiding actual conflicts of interest as well as the perception of conflicts of interest.

In the course of meetings or activities, trustees, club members and coaching staff will disclose any interests in a transaction or decision where there may be a conflict between the organisation's best interests, and any trustees' best interests, or a conflict between the best interests of two organisations that the Trustee/s is/are involved with. Any conflict of interest, tangible or intangible, will be dealt with by three (3) non-cohabiting unrelated members of the committee. Any such disclosure and the subsequent actions taken will be noted in the minutes of meetings.



**SOUTH HANTS
VOLLEYBALL CLUB
CONSTITUTION**



10 Dissolution

A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.

In the event of dissolution, any assets of the club that remain will become the property of a local school/club or charity as decided by the management committee.

11 Amendments to the constitution

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

12 Branches of South Hants Volleyball Club

South Hants Volleyball Club recognise and fully incorporate the following clubs into South Hants Volleyball Club.

- South Hants Sitting Volleyball Club
- South Hants Falcons Volleyball Club

South Hants Volleyball Club accepts that the above-mentioned clubs are using the South Hants Volleyball Club Constitution.

13 Declaration

South Hants Volleyball Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

Club Chair Signature

Name: Neal Pattenden
Date: 11 December 2023

Club Secretary Signature

Name: Benoit Royer
Date: 11 December 2023